

BOARD OF REVIEW

MAY 09, 2023

5:00-7:00 p.m.

***Minutes subject to corrections/changes until approved by Town Board.**

MEMBERS PRESENT: Chair Kevin Timm, Supervisors Chad Morris and Daren Schieldt (6:15 p.m.)

STAFF PRESENT: Clerk Jill Murphy

ASSESSOR: Tony Robley

The meeting was called to order at 5:02 p.m. Meeting notices was properly published and posted. Motion by Morris to elect Timm as chair. **Motion** carried unanimously. Motion by Timm to elect Morris as Vice – Chairman. **Motion** carried unanimously.

HOUSEKEEPING

Verified that two (2) members present had met the mandatory training requirements; Chad Morris & Daren Schieldt.

Reviewed the law that will require at least one different member will attend training each year.

Viewed adopted Ordinance 2022-1; for the confidentiality of income and expenses information provided to the Assessor under state law (Wis. Stat. § 70.47 (7) (af)).

Verified that the Town has policies regarding the procedures for sworn telephone testimony and sworn written testimony.

Motion made by Timm/Morris to adopt Procedure for Waiver of Board of Review Hearing Requests.

Motion carried unanimously.

ASSESSMENT ROLE

The assessment role was received by the Town Clerk from Tony Robley, Associated Appraisals, and sworn statement was signed. Reviewed with no corrections or changes made. No residents present to examine the tax roll.

OBJECTIONS: Clerk received no Intent to File Objections.

ADJOURNMENT: Motion made by Daren/Morris to adjourn. **Motion** carried unanimously.

Adjourned at 7:00 p.m.

DRAFT