

## Town Board Meeting; Monday, May 8, 2023

\*Minutes subject to corrections/changes until approved by Town Board.

**BOARD PRESENT:** Chair Kevin Timm; Supervisors Chad Morris & Daren Schieldt

**STAFF PRESENT:** Clerk Jill Murphy & Treasurer Danny Kjos

**Call to Order:** Chair Timm called the meeting to order at 7:00 p.m. Notices were posted.

Minutes: Motion by Morris/Schieldt to approve April 12 town board mtg. minutes. Motion carried.

Treasurer's Report: April financial report was presented. Motion by Timm/Morris to approve. Motion carried.

**Shelby Fire Department:** Chief Holinka stated there was a tractor fire on 4/30 at St. Joe's Equipment. Next week Shelby Fire Dept. will be engaging at local schools, State Rd. and Southern Bluff with "Touch a Truck." Brush permit requests that are received are being put on the site "I am responding."

**Bill Raven; Variance for s visual clearance setback:** Mr. Raven explained the county's Visual Clearance Setback ordinance; drawing given to board that shows the setback line. With building his home, the garage will be in the normal setbacks, but will encroach 10' into the visual setback. The other 3 homes at the corner/4-way stop of Hess & Schams also encroach in the visual setback; suggesting this county ordinance was probably adopted after most of the building was done in the village. Motion made by Chad/Daren to allow a variance for garage to be in the visual clearance setback. **Motion** carried. Clerk will send a set of the town's mtg. minutes to Mr. Raven for the County's June 12 mtg.

**Brandon Bahr; Variance for shed:** Asked for variance to add onto existing shed. Stated shed right now is slightly over the allotted measurements per county, but wants to add on approx. 1200 sq. ft. Lot is on Hwy 33; lot & building drawings shown to board and 3 of the town's Planning Commission members: Dennis Gerke, Pat Manthey, and Barry Nelson. All agreed. Motion made Schieldt/Morris to approve variance to build onto shed. **Motion** carried. Clerk will send a copy of the mtg. minutes to Mr. Bahr for county.

**Mobile Home Park Renewals**: 3 Mobile Home Parks up for permit renewal. Brook View \$465 and Golden Valley \$250.00; permits and fees will be dropped off. Coulee Manor \$100; owners will wait to drop off closer to due date of June 1<sup>st</sup> in case park is sold in the meantime. Rates will stay same for next year.

SJSD; Request for ARPA Funds: 1/2 of remaining ARPA funds ~\$35,000.00 will be reserved for Sanitary District to use for projects. Town will pay bills summitted by SJSD up to amt. allocated.

**End of Park St. and utility easement:** Kevin spoke with the attorney and it was recommended the area (~15 'x 6" wide with utilities and sewer line) be retained by the town and a variance given to Servais's for the part of their driveway that is already located on this utility easement. Board/workers will get an accurate measurement of the utility and sewer line to complete the process. **End of Park Street:** No cu-de-sac/extension will be put in at the end of Park St.; Servais driveway starts where Park St. ends. The end of the road is currently all dug up and culvert is lifting up, board will go over and look at area; will be fixed when rds. are done this year.

**Recycle Center Change:** Receipts will now be written up and given to residents who are charged an extra fee for disposal of any fee items/\$5 resident usage fee. This will give the town a better tracking system of finances, fee items dropped off, etc. Tom Ludwigson will get the town credit card from the clerk to buy the building materials to fix the fence. Bill will be given to Hilltoppers.

Roads: Bids, from Fahrner, Mathy, and Scott's Const. given to board by Scott Roesler for roadwork to be done this summer. Josh from Scott's Const. is present. Timm stated in closed session last week; part of the discussion was a strategy to figure out roadwork to be done this year. Bids for chip sealing on Lost Ridge Rd., Tower rd., Tower Ct., Ridge rd., Shady Pines rd. and the scenic overlook was \$73,754. Other bids for additional work to be done also gotten. Several bids gotten for Bina rd., will put off till next yr. to do a complete re-do of rd. Several options for rd. repair discussed with board from Scott and Josh, esp. on country rds. where there is heavier traffic and trucks. Will get another bid from Fahrner comparing methods of repair and itemizing repairs. Motion made by Timm/ Schieldt to spend \$175,000 on rds. this yr. Motion carried. Leave enough \$ from budget to address culvert issues on Schams and Valleywood Springs. Will work with county to share expense since culverts are in the county right of way. Board will try repair rds. grouped in areas each yr. to lesson costs by not paying for having to move equipment from one part of the town to another.

\*Citizen Concerns: Barry Nelson asked when the street sweeping will be done in the village. Timm stated as soon as Town of Shelby can arrange it. Timm also stated the speed bumps will be put out after the sweeping is done.

Motion made by Daren/Morris to adjourn. Motion carried. Adjourned at 7:35 p.m.

Respectfully submitted, Jill Murphy Town 35Clerk