

BOARD OF REVIEW

***Minutes subject to corrections/changes until approved by Town Board.**

Monday, July 8, 2024

5:00 – 7:00 p.m.

MEMBERS PRESENT: Chair Kevin Timm, Supervisors Chad Morris and Daren Schieldt

STAFF PRESENT: Clerk Jill Murphy

ASSESSOR: Aaron Linder

The meeting was called to order at 5:00 p.m. Roll call was taken with Timm, Morris and Schieldt present. Meeting notices were properly published and posted.

Motion by Morris/Schildt to elect Timm as chair. **Motion** carried. Motion by Timm/Schildt to elect Morris as Vice Chairman. **Motion** carried.

HOUSEKEEPING

- Verified that one (1) member present had met the mandatory training requirements; Jill Murphy. Reviewed the law that requires at least one different member will attend training each year.
- Verified that the Town had an ordinance for:
 - *Confidentiality of income and expense information provided to the assessor; 2022-1.
 - *Sworn telephone testimony and sworn written testimony; 2015-1.
 - *Procedure for waiver of BOR hearing requests; 2023-3
 - *Appoint clerk to the BOR; 2025-2

ASSESSMENT ROLE

The assessment role was received by the town clerk and sworn statement was signed. Was reviewed with no omissions or corrections made.

OBJECTIONS: Clerk received no “Intent to File Objections.”

ASSESSMENT UPDATE:

Aaron Linder; Associated Appraisals, gave an overview of the Town assessment and talked about the need to be in compliance in the future. Out of compliance starting in 2023 with the town’s re-evaluation to be done no later than the 2028 year.

TAXPAYER CONSIDERATIONS: No taxpayers were present to examine the assessment data and no waivers were received. Having no case before the Board, Motion made by Timm/Morris to have the recorder was turned off until such time as a taxpayer would appear or until the State required two hours was fulfilled. **Motion** carried. No petitions were received during the two-hour session.

ADJOURNMENT: Motion made by Timm/Morris on made by Timm /Morris to adjourn. **Motion** carried. Adjourned at 7:00 p.m.

Respectfully Submitted; Jill Murphy, Town Clerk