



Town Board Meeting; Monday, June 8, 2026

*Minutes subject to corrections/changes until approved by Town Board.

BOARD PRESENT: Chair Kevin Timm, Supervisors Chad Morris & Daren Schieldt

STAFF PRESENT: Clerk Jill Murphy & Treasurer Danny Kjos

Call to Order: Chair Timm called the meeting to order at 6:30 p.m. Notices were posted.

Minutes: Motion made by Morris/Schildt to approve minutes of the May 11 town board monthly and June 1 Board of Review, mtgs. **Motion** carried. * Clerk stated Associated Appraisals contract auto-renewed this yr.; company will draw up the current one and also will send info. on the 3 re-evaluations/costs of each for the assessment process that the town hopes to have conducted in 2027.

Treasurer's Report: Treasurer's May financial report was presented. Motion by Morris/Schildt to approve. **Motion** carried.

Shelby Fire Dept: Chief Holinka not able to attend. No updates.

Dennis Gerke; CSM: According to the current property lines of his adjoining residential property and farm, the septic system lies in both. Gerke is changing property lines to correct this. New Certified Survey Map with the new boundary lines shown to the board. Timm stated emails from the county reflect no issues with the changes. Motion made by Morris/Schildt to approve. **Motion** carried. Map signed by Timm following the mtg.

Mobile Home Park Permits: No paperwork was received from any of the parks for the permit approval process at the May mtg. Coulee Manor (\$100 permit fee/14 of the 20 lots occupied), Brookview (\$465 permit fee/86 of the 93 lots occupied), & Golden Valley (\$250 permit fee/49 of the 50 lots occupied). Clerk received an email from a resident of the Brookview park with a copy of a letter from the state stating that the leases between the park and the renters are not in compliance with the WI state statutes. Clerk also stated it was brought to her attention that the Brookview and Golden Valley parks are in the process of a potential sale. Intended party is aware of abandoned mobile homes that need removal and of the creek erosion within the park creating a safety issue for some of the trailers. If the sale should go thru, the board would like to do a walk-around with the owners thru the parks to discuss any issues and create an on-going open line of communication. The treasurer stated the 2 parks are up to date on their monthly collection fees. Motion by Morris/Schildt to approve the permits for June 1, 2026 to May 31, 2027. **Motion** carried. Clerk will back date the permits to reflect the permitting yr.

Liquor License Renewals/Operator's Licenses/Tobacco License Approvals: Motion made by Timm/Morris to approve the following: Liquor License Renewals for St. Joe's Country Market (\$60 fee) & The Ridge Restaurant (\$200 fee), Operator's Licenses (\$5 fee/each) for employees for both businesses; 8 Country Market & 5 Ridge Restaurant and a Cigarette/Tobacco license (\$5 fee) for St. Joe's Country Market. **Motion** carried.

Town Resolution: WI Towns Association is asking the town to approve a resolution "Supporting a Comprehensive and Sustainable Funding Solution." This resolution states that more funding is needed for the town's transportation system and rural town roads. WTA will send the resolution to the legislature and governor's office. Motion made by Morris/Schildt to approve. **Motion** carried. Clerk will send approved resolution to the WI Towns Association.

Roads & Equipment: Motion by Morris/Schildt to approve Mathy rd. bid for Schmaltz (\$166,792.49) new paving and culverts and Valley View (\$52,119.53 and ~\$20,000 Rds. for culverts, catch basin, excavating). **Motion** carried.

Citizen's Concerns: Timm stated the sign at the entrance of the parking lot to the park has been damaged and will have to be replaced in the future.

Motion made by Morris/Schildt to adjourn. **Motion** carried. Adjourned at 6:44 p.m.

Respectfully submitted, Jill Murphy, Town Clerk

DRAFT